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**Tuesday, March 10, 2020**

**Minutes of the meeting of the Committee of the Whole held on March 10, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:00 pm.**

## **MINUTES**

### **Present:**

<b>Chair:</b>	J. Ketler	Village of Cumberland
<b>Vice-Chair:</b>	A. Hamir	Lazo North (Area B)
<b>Directors:</b>	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	D. Hillian	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
	D. Frisch	City of Courtenay
<b>Alt. Director:</b>	M. McCollum	City of Courtenay
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	M. Rutten	General Manager of Engineering Services
	D. DeMarzo	General Manager of Community Services
	S. Smith	General Manager of Planning and Development
	J. Martens	Manager of Legislative Services
	L. Dennis	Legislative Services Assistant

### **RECOGNITION OF TRADITIONAL TERRITORIES**

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### **DELEGATIONS:**

#### **CV SOCIAL PLANNING SOCIETY AND THE CV COMMUNITY HEALTH NETWORK**

D. Frisch/M. McCollum: THAT the presentation from Joanne Schroeder, CV Social Planning Society (CVSPS), and Lindsay McGinn, CV Community Health Network (CVCHN), regarding the social planning workshop held November 7, 2019 and actions recommended regarding health and social planning in the Comox Valley be received.

Carried

## **FOREST ENHANCEMENT SOCIETY OF BC**

D. Frisch/M. McCollum: THAT the presentation from Steve Kozuki, Executive Director, Forest Enhancement Society of BC (FESBC), regarding FESBC projects, the benefits of investing in forestry to help fight climate change and boost economic activity, and the economic, environmental, and social benefits of FESBC-funded projects be received.

Carried

### **MANAGEMENT REPORT:**

D. Hillian/D. Arbour: THAT the Committee of the Whole management report dated March 2020 be received.  
208

Carried

### **REPORTS:**

#### **COMOX VALLEY TRANSIT MANAGEMENT ADVISORY COMMITTEE MINUTES**

D. Hillian/D. Arbour: THAT the minutes of the Comox Valley Transit Management Advisory Committee dated November 28, 2019 be received.  
208

Carried

#### **DRAFT REGIONAL HOUSING NEEDS ASSESSMENT**

D. Arbour/D. Frisch: THAT the report dated March 4, 2020 regarding the draft Regional Housing Needs Assessment (i.e. Regional profile) and next steps in the Regional Housing Needs Assessment project be received.  
208 and 212

Carried

Director Hillian left the boardroom at 6:18 pm and was absent for the above-noted vote.

Director Hillian returned to the boardroom at 6:20 pm.

A. Mullaly, Senior Manager of Sustainability and RGS provided an overview of the staff report regarding the draft Regional Housing Needs Assessment.

Sarah Ravlic, Gather Planning and Engagement, and Neil Lovitt, Turner Drake & Partners Ltd, presented an overview of the draft Comox Valley Regional District Housing Needs Assessment.

The meeting recessed at 6:20 pm and resumed at 6:32 pm.

## **RECREATION GRANT – CONSIDERATION OF MEMORIAL POOL FUNDING REQUEST FOR OPTIONS ANALYSIS**

K. Grant/D. Frisch: THAT the report dated February 25, 2020 regarding a joint evaluation that includes options for the CVRD Comox Valley Sport Centre pool and City of Courtenay's Memorial Pool in hopes that solutions may yield a mutual benefit to the delivery of aquatic services in the Comox Valley be received.

209

Carried

D. DeMarzo, General Manager of Community Services, provided an overview of the staff report regarding a joint evaluation that includes options for the CVRD Comox Valley Sport Centre pool and City of Courtenay's Memorial Pool.

K. Grant/D. Frisch: THAT an options analysis be completed in 2021 considering the best delivery of aquatic services in the Comox Valley with a focus on the Comox Valley Sports Centre Pool and City of Courtenay's Memorial Outdoor Pool.

AND FURTHER THAT an allowance for professional fees of up to \$100,000 be included in the 2021-2025 financial plan, allocated equally between the Recreation Grant (600) service and the Comox Valley Recreation Complexes (645) service in 2021.

AND FINALLY THAT City of Courtenay and Comox Valley Regional District recreation staff oversee this process in partnership.

209

Carried

## **GRANT STATUS REPORT**

E. Grieve/K. Grant: THAT the report dated March 4, 2020 regarding a quarterly update on grant applications and the status of approved grants be received.

208

Carried

## **CVRD PUBLIC ENGAGEMENT STRATEGY AND TOOLKIT**

D. Arbour/A. Hamir: THAT the report dated March 5, 2020 regarding the creation of a public engagement strategy and toolkit be received.

208

Carried

J. Steel, Manager of Corporate Communications, presented an overview of the staff report regarding the creation of a public engagement strategy and toolkit.

K. Grant/D. Arbour: THAT the report dated March 2, 2020 regarding the appointment of representatives from the Comox Valley Regional District (CVRD) Board to the North Island 9-1-1 Corporation Board of Directors and to confirm remuneration and expenses for meeting attendance be received.

208

Carried

D. Arbour/A. Hamir: THAT the board affirm the appointment of Director Swift (appointee) and Director Hillian (alternate) to the North Island 9-1-1 Corporation Board of Directors as resolved on November 20, 2018;

AND FURTHER THAT these appointments be made for the 2018-2022 term of office;

AND FINALLY THAT remuneration and expenses be paid in accordance with Comox Valley Regional District Bylaw No. 236 being "Comox Valley Regional District Remuneration and Expenses Bylaw 2012", provided remuneration and/or expenses are not paid directly by the external organization.

208

Carried

**NEW BUSINESS:**

**DENMAN ISLAND BUS PILOT PROJECT**

D. Frisch/K. Grant: THAT the request from Director Arbour for the inclusion of funding in the recommended financial plan for the Comox Valley Transit Service, function 780 for a Denman Island bus pilot project be received.

209

Carried

E. Grieve/K. Grant: THAT an operating contract expense of \$15,000 be included in the 2020-2024 recommended financial plan for the Comox Valley Transit Service, function 780, payable to the Hornby Island Economic Enhancement Corporation for the purposes of piloting a cross-Denman bus initiative, to be funded by a contribution from the future expenditure reserve (#780).

209

Carried

**TERMINATION:**

D. Frisch/M. McCollum: THAT the meeting terminate.

208

Carried

Time: 6:48 pm.

Confirmed by:

Chair

Certified Correct:

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Jake Martens  
Manager of Legislative Services

Recorded By:

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Lisa Dennis  
Legislative Services Assistant

These minutes were received by the Comox Valley Regional District board on the \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.